

## **HOW TO CONSOLIDATE MULTIPLE ACCOUNTS**

To consolidate your accounts, the bonds must be registered in **exactly** the same manner, i.e., the name appearing on the bond certificate under consideration must be identical in each instance.

Please take a few minutes and fill out the “**Request to Consolidate Ontario Savings Bonds Accounts**” form.

### **How to fill out the “Request to Consolidate Ontario Savings Bonds Accounts” form**

1. Write the name(s) of the bondholder(s) exactly as it appears on the bond certificate (remember, the registration must be the same);
2. If you have moved since purchasing the Bond(s), provide your new address as well as the old address;
3. Write down the bond certificate information (series, certificate no., par value, etc).
4. Send to Computershare at the address provided on the form.

**If the registration on your Bond(s) is different, [click here](#) for information on how to re-register your Ontario Savings Bond(s) in order to be able to consolidate your accounts.**

### **Different Bond Registration**

If your Ontario Savings Bonds are not registered in the same manner, i.e. John J. Doe and John Doe, you will need to re-register your Bonds in exactly the same name. Please provide the following documents:

#### ***Bonds issued in 2004 and prior:***

- On the reverse side of the **original** bond certificate(s) please print the desired form of registration and address. All those named in the **existing** registration must sign exactly as the name appears on the face of each **original** bond certificate(s).
- The signature(s) on the transfer panel must be guaranteed by a major Canadian Schedule I chartered bank, members of Credit Union Central, a major trust company in Canada or a member of an acceptable Medallion Signature Guarantee Program (STAMP, SEMP, MSP)\*. The Guarantor must affix a stamp bearing the actual words “Signature Guaranteed”.
- **Letter of Instruction** providing us with the desired registration and address, as well as the denominations of the certificate(s) required. Please also include the Holder Information Number (HIN), if available.
- The **original** bond certificate(s)

***Bonds issued in 2005:***

- **The 2005 Ontario Bonds Transfer form** (enclosed) completed with the signature(s) on this Transfer form corresponding with the name as written upon the face of the bond certificate(s).
- The signature(s) on this form must be guaranteed by a major Canadian Schedule I chartered bank, members of Credit Union Central, a major trust company in Canada or a member of an acceptable Medallion Signature Guarantee Program (STAMP, SEMP, MSP).\* The Guarantor must affix a stamp bearing the actual words "Signature Guaranteed".
- **Letter of Instruction** providing us with the desired registration and address, as well as the denominations of the certificate(s) required. Please also include the Holder Identification Number (HIN), if available.
- The **original** bond certificate(s)

Additional documentation will be required if you are signing on behalf of the registered holder in any capacity. If this is the case please contact us through the phone numbers or email information provided below, and we will provide the requirements based on your circumstances.

Please forward all of the items outlined above to the following address:

**Computershare Trust Company of Canada  
Attn: Bondholder Services  
100 University Avenue, 9th Floor  
Toronto, ON M5J 2Y1  
Telephone: 1 800 433-3596  
Email: [osb@computershare.com](mailto:osb@computershare.com)**

Note: If the form is not signed by the bondholder(s), Computershare will be unable to process your request to consolidate your accounts.

**\*Please note, signature guarantees are not accepted from Treasury Branches, or Caisse Populaire unless they are members of the Stamp Medallion Program.**



ONTARIO SAVINGS BONDS

**REQUEST TO CONSOLIDATE OSB  
ACCOUNTS**

Fill out this form, keep a copy for your files, and send the other copy to:

Computershare Trust Company of Canada  
100 University Avenue, 9<sup>th</sup> Floor  
Toronto, Ontario  
M5J 2Y1  
Attention: Bondholder Services  
Fax: 1 888 453-0330

BONDHOLDER(S)					
Name(s) appearing on the Bond(s)					
ADDRESS					
New Address			Old Address		
c/o (if applicable)			c/o (if applicable)		
Street Address			Street Address		
City, Town, or Post Office			City, Town, or Post Office		
Province		Postal Code	Province		Postal Code
ACCOUNTS TO BE CONSOLIDATED					
Series (year)	Certificate No. (no. in red on the side of the certificate)	Par Value	Bond Type (e.g. Fixed, Step-Up, Variable)	Interest (annual or compound)	Maturity Date
SIGNATURE OF BONDHOLDER(S)*					
Telephone No. of Bondholder			Date		

\* It is an offence to intentionally falsify this document.  
 Notice of collection: The personal information collected by or on behalf of the Ontario Financing Authority ("OFA") in connection with the Ontario Savings Bonds program is collected under the authority of the *Capital Investment Plan Act, 1993*, S.O. 1993, c. 23 [s. 30(1)], and the *Financial Administration Act, R.S.O. 1990, c.F.12* [ss. 20,21]. This information will be used by the OFA and its registrar, fiscal agent, transfer agent, paying agent and order administrator, and the Ministry of Finance, in the administration of the Ontario Savings Bonds program.  
 Question about the collection of personal information in relation to Ontario Savings Bonds may be directed to: Manager, Customer Service Centre, Ministry of Finance, 33 King Street West, Oshawa, Ontario, L1H 8H5. Telephone: 1 800 263-7965; 1 800 668-5821 (français), 1 800 263-7776 (TTY).